

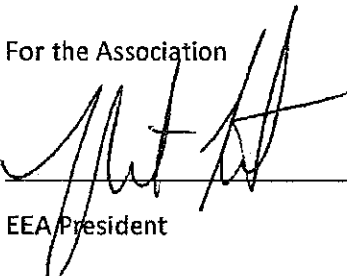
Memorandum of Understanding

This agreement is made and entered in to by the Evergreen Education Association (EEA) and the Evergreen Public Schools (EPS). EEA and EPS agree to pay the Professional Fund, Article VI, Section D, to certificated employees who utilize leave as follows:

- An employee shall be paid the Professional Fund in proration to his/her contracted FTE.
- If an employee takes a leave of absence for an entire school year (180 days) he/she will not be able to submit a request for payment of any of the Professional Fund.
- If an an employee utilizes leave (paid or unpaid) for less than 180 days in a school year, he/she will be able to submit a log chronicling his/her completion of the requisite hours for the year for receipt of the full Professional Fund, equivalent to his/her contracted FTE.
- There shall be no proration of the \$1500 Professional Fund based on the number of leave days (paid or unpaid) taken by the certificated employee. Each employee, with proper submission of his/her log, shall receive his/her full FTE allocation. (i.e. 1.0FTE:\$1500, .08FTE:\$1200)

Executed in Vancouver, Washington this 2 day of November 2017.

For the Association



EEA President

For the District



Director of Human Resources, EPS