

**Memorandum of Understanding  
Evergreen Education Association  
Evergreen Public Schools  
Reinsertion of Teacher Duties Language**

The Evergreen Education Association (EEA) and Evergreen Public Schools (EPS) agree the following language was inadvertently deleted from the 2017-2020 collective bargaining agreement, Article VII. Additional Provisions , Section A. Teacher Duties. 1. Professional:

Elementary library, physical education and music begin the first student day.  
Library, elementary physical education and music meet with classes through the 179th student day.

Employees who are, as a part of their job description, requested or required and approved by the building administrator or designee to drive students to activities and/or events shall be relieved of all personal liability, subject to Article III, Section F, paragraph 1, in connection with such an activity and shall be compensated at the current Internal Revenue Service mileage scale as of the time mileage is accrued if the employee's personal vehicle is used.

Generally, members of the bargaining unit shall not be asked to provide administrative coverage when the principal is out of the building, utilizing leave, or on extended leave.

The parties agree the missing language will be reinserted in the collective bargaining agreement as originally written and placed as follows:

**SECTION A – Teacher Duties**

**1. PROFESSIONAL**

Necessary non-teaching work assignments such as record keeping shall be kept to a minimum and no work beyond the regular work day shall be assigned unless that work directly relates to the assignment. Elementary certificated staff will not be required to serve morning or afternoon recess duty. Work assigned beyond the work day shall be limited to meetings which directly relate to the employee's instructional duties.

Certificated staff shall not be asked to serve on more than one building committee. This agreement, however, shall not preclude any employee from volunteering to participate in other school activities beyond the work day.

Committee work/meetings shall occur during WAC time as much as possible,

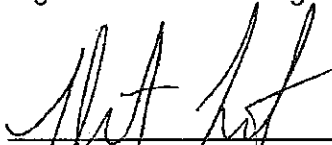
before or after school. Employees shall not be required to attend committee work/meetings in excess of WAC time, before or after school, for more than (½) one-half hour a month outside the contract day. If the committee work/meeting extends ½ hour outside WAC time, employees shall submit a Form A to be paid for the additional work time at the professional rate, if pre-approved.


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Signed this date of August 23, 2017

  
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For the Association

  
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For the District