

Multiple Buildings

Memorandum of Understanding

Evergreen Education Association


Evergreen Public Schools

The Evergreen Education Association (EEA) and Evergreen Public Schools (EPS) agree that when a certificated employee is assigned to two or more buildings based on the Districts scheduling needs, the District shall:


1. Ensure a daily work schedule that does not exceed the regular work day, as identified in Article III. Personnel, Section L. Workday.
2. Ensure a daily work schedule for the certificated employee which allows the appropriate number of planning time minutes in proration to the individuals FTE, and pursuant to Article VIII. Instruction, Section E. Planning Time.
3. Ensure a daily work schedule for the certificated employee which provides a daily, thirty-minute duty free lunch.
4. Ensure a work schedule for the certificated employee which provides thirty minutes of travel time to the next work location. An exception to this thirty minute travel time requirement would be for those campuses that share an adjacent parking lot.
5. Every effort shall be made to comply with the articulated work day, planning time, lunch, and travel time language of the collective bargaining agreement. In any instance where there is a disparity in the guaranteed number of provided minutes, in proration to the certificated employees' respective FTE, the District shall pay the individual daily per diem pay for the explicit number of missed minutes.
6. The District and the Association shall consult and agree upon the identified remedie(s) to make the certificated employee whole in the individual instances.




For the District



Date



For the Association



Date