

Remote Guidance 2021-2022

Component	Description/Process	Roles	Expectations for Frequency
Remote Learning Expectations	<ul style="list-style-type: none"> Remote schedules will match in-person schedules, including start and end times, breaks and lunches Planning/Preps will be acknowledged in the schedule as they are in in-person schedules At least 70% of the remote instructional time (full day for elementary, or period for secondary) will be spent live with all students via Google Meets Time beyond the 70% remote instructional time with all students will be utilized for small groups, individual student support, and for on-demand application of learning Teacher will begin each remote day/period live with their whole group of students so as to orient students/families to the schedule/learning period Elementary specialist schedule will remain as it is in-person and will become remote in the event of full class or school closure and will follow the same expectations Intervention and additional student supports will remain as they are in-person and will become remote in the event of full class or school closure and will follow the same expectations Learning outcomes will be aligned with in-person scope and sequences and curricular resources Remote structures and routines, including SEL and Workshop, should match in-person structures and routines as closely as possible <p>NOTE: The first day of any pivot from live instruction to remote instruction may hold a different instructional schedule and structures/routines than all days following.</p>		
Communication with Families	<ul style="list-style-type: none"> Teachers communicate with students and families the schedule for each remote day 	<ul style="list-style-type: none"> Teacher will begin each remote day/period live with their whole group of students so as to orient students/families to the schedule/learning period Learning schedules may be communicated in advance via Canvas or Google Classroom 	<ul style="list-style-type: none"> Daily
	<ul style="list-style-type: none"> Phone calls and Emails 	<ul style="list-style-type: none"> Teachers, and in coordination and collaboration with partnering school staff 	<ul style="list-style-type: none"> Responses to student/family inquiries must occur within 24 hours of receipt message
Attendance	<ul style="list-style-type: none"> Teachers report attendance as usual in Skyward based on who reports live remotely 	<ul style="list-style-type: none"> Teachers are the main takers of attendance. Secretaries can help as needed 	<ul style="list-style-type: none"> Daily
Technology Utilization	<ul style="list-style-type: none"> Will utilize a digital home base for their classes 	<ul style="list-style-type: none"> Teachers will utilize Canvas or Google Classroom as the home base for their classes Teachers will utilize a limited number of approved tech tools/apps in alignment with the Digital Instructional Tools list 	<ul style="list-style-type: none"> Daily

