

Letter of Agreement

2021- 2022 School Year

Evergreen Education Association and Evergreen Public Schools

Legacy High School

The Evergreen Education Association (hereinafter EEA) and Evergreen Public Schools (hereinafter EPS) recognize that Legacy is a small specialty school that serves some of our most traumatized and at-risk students. Therefore, EEA/EPS agree to the following for the 2021-2022 school year:

**1. Delivery of Instruction:**

- Students will attend classes 5 days per week (M,T,W,TH,F) with a target class size of 18-24 and not to exceed a total daily caseload of 150 students including online students
- Every effort will be made to assign teachers to the same online and in-person preps.
- Teachers may have no more than 4 preparations in a term (including HRT) based upon a 1.0 FTE.
- Independent study between staff and students will be brought to administration attention to determine if there is another option.
- If there is a disproportionate amount of ALE paperwork building administration and the EEA representative(s) will work with members during the week of completion of monthly progress reports to realign Legacy Online time to meet extra time required.

**2. Schedule:**

- Teachers will have a daily prep period and one period assigned to support online students per 1.0 FTE teacher
- Monday PM time is reserved for online work, ALE paperwork, or directed by admin as needed

**3. Open Doors:**

- The Open Doors Program staff will be allowed 2 hours each week to complete contacts and documenting said contacts for non-attending students, as required by OSPI Open Doors Program policy
- The Open Doors Program will have a target student enrollment class of 75 students. If an overage is unavoidable, remedies will be addressed with administration or in Labor Relations and the GED Open Doors staff before additional students are added to the enrollment.

**4. HRT**

- HRT classes will be created with an equal number of on-campus students divided among full-time teachers
- If an HRT class exceeds 18 students per full-time teacher, it will be addressed with building administration or in Labor Relations

**5. ALE Paperwork Requirements**

- Currently, Monday PM time is reserved for communicating with students and families and completing ALE paperwork. This time will be on the designated day of the week of Legacy's two-hour release.

Revisit in May 2022 for the 2022-2023 school year.

Signed this date of September 14, 2021

William Beville

For the Association:

William Beville, EEA President

Jenae Gomes

For the District

Jenae Gomes, Chief Operations Officer