

Evergreen Education Association

Evergreen Public Schools

Letter of Agreement for Credit Recovery Classes

1. For all credit recovery classes except English and Math, you will receive a one-time **\$10.25** upon registration of each student, and additional **\$10.25** when the student completes the course. (This assumes an average of 30 minutes per student). For students removed for not accessing their courses or not completing within the allotted time frame and re-enroll, the teacher would not get a second registration payment.
2. For English 1A and 1B, and Algebra I and Geometry, you will receive **\$27.00** per student per month.
3. For all other English courses, and all other Math courses, you will receive **\$18.50** per student per month.
4. Expectations for Math and English classes:
 - a. Set up classes with all pertinent information including teacher contact info.
 - b. Correspond via email with students (24-hour workday turn around).
 - c. Correspond via phone conversation with students (24-hour workday turn around).
 - d. Grade out students who have finished the course with a passing grade when alerted by Peak 12 (24-hour workday turn around).—Grade students out within 24 hours of being notified by mentor.
 - e. Upon student enrollment, set course completion dates in Apex to reflect the following completion timelines:
 - i) Math, English, and science courses 12 weeks.
 - ii) History and electives four (4) weeks.
 - f. Reset tests and/or quizzes that students need to have more attempts on to pass (24-hour work day turn around).
 - g. Help students with questions related to the Math/English they are learning currently either via email, phone or class connect sessions.
 - h. Teachers are to monitor their courses and contact students who are struggling, underperforming, or disengaged/failing on a weekly basis.
5. Additional Expectations for English teachers:
 - a. Grade all written work within 5 working days.
6. The maximum number of students assigned to any 1.0 FTE staff member shall not exceed 100 at any one time. Staff may request fewer students.
7. Course counts are evaluated monthly for the monthly count.
8. Payment will occur in the February warrant for all 1st semester students who have completed the course for subjects, except English and Math. The payment for second semester will occur in the July warrant. Math/English will receive payment for September – January, as usual, in the February warrant, and February – June in the July warrant, whether or not the course has been completed.
9. For Summer School, payment will be made in August for each enrolled student, whether the course has been completed.
10. This agreement shall be in effect for the 2020-2021 school year, at which time we will revisit the agreement.

Executed in Vancouver, Washington this 17 day of June, 2021.

For EEA:



Bill Beville, President
Evergreen Education Association

For EPS:



Jenae Gomes, Chief Executive Officer
Human Resources