

Letter of Agreement

2022- 2023 School Year

Evergreen Education Association and Evergreen Public Schools

Legacy High School

The Evergreen Education Association (hereinafter EEA) and Evergreen Public Schools (hereinafter EPS) recognize that Legacy is a small specialty school that serves some of our most traumatized and at-risk students. Therefore, EEA/EPS agree to the following for the 2022-2023 school year:

1. Delivery of Instruction:

- Students will attend **in-person** classes 5 days per week (M,T,W,T,H,F) with a target class size of 18-24 and ~~not to exceed~~ a total daily caseload of 150 students including online students.
- **For the months of October through May, upon request, individual class lists will be made available for the 1st of the month counts for classroom teachers and that indicate the primary teacher in co-taught classes.**
- Every effort will be made to assign teachers to the same online and in-person preps
- Teachers may have no more than 4 preparations in a term (including HRT) based upon a 1.0 FTE.
- Independent study between staff and students will be brought to the administration's attention to determine if there are other options
- If there is a disproportionate amount of ALE paperwork building administration and the EEA representative(s) will work with members during the week of completion of monthly progress reports to realign Legacy Online time to meet the extra time required
- ~~**Students that are added six weeks or more into the semester will meet with admin to review expectations of Legacy Online and monitored to determine if they are able to meet these expectations.**~~

2. Schedule:

- Teachers will have a daily prep period and one period assigned to support online students per 1.0 FTE teacher
- Monday PM time is reserved for online work, ALE paperwork, or directed by admin as needed

3. Open Doors:

- The Open Doors Program staff will be allowed 2 hours each week to complete contacts and documenting said contacts for non-attending students, as required by OSPI Open Doors Program policy
- The Open Doors Program will have a target student enrollment class of 75 students. If an overage is unavoidable, remedies will be addressed with administration or in Labor

Relations and the GED Open Doors staff before additional students are added to the enrollment.

4. Online and In-Person HRT

- HRT classes will be created with an equal number of on-campus students divided among full-time classroom teachers and proportionally by individual FTE to others
- Students that attend in-person will not additionally be counted for the online Legacy Online Advisory (LOL Advisory) towards overage numbers for the teacher who has them assigned to the in-person class
- If an HRT class exceeds 18 students per full-time teacher, it will be addressed with building administration or in Labor Relations
- If a Legacy Online Advisory (LOL Advisory) class exceeds 30 students per full-time teacher, it will be addressed with building administration or in Labor Relations

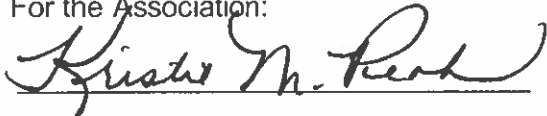
5. ALE Paperwork Requirements

- Currently, Monday PM time is reserved for communicating with students and families and completing ALE paperwork. This time will be on the designated day of the week of Legacy's two-hour release

Revisit in May 2023 for the 2023-2024 school year.

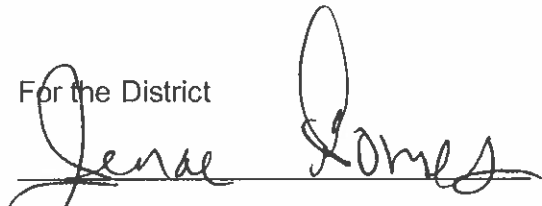
Signed this date of August 10, 2022

For the Association:



Kristie Peak, EEA President

For the District



Jenae Gomes, Chief Operations Officer