

Evergreen Education Association  
Evergreen Public Schools  
Letter of Agreement for Credit Recovery Classes  
2023-2024

1. For all credit recovery classes except English and Math, you will receive a one-time \$10.25 upon registration of each student, and an additional \$10.25 when the student completes the course. (This assumes an average of 30 minutes per student.)
2. For English 1A and 1B, and Algebra I and Geometry, you will receive \$27.00 per student per month.
3. For all other English courses, and all other Math courses, you will receive \$18.50 per student per month.
4. Expectations for Math and English classes:
  - a. Set up classes with all pertinent information including teacher contact info. Also, set unit test passwords to the agreed upon passwords so the IQ teacher and mentor teacher have access.
  - b. Correspond via email with students (24-hour workday turnaround).
  - c. Correspond via phone conversation with students (24-hour workday turnaround).
  - d. Grade out students who have finished the course with a passing grade when alerted by Peak 12 (24-hour workday turnaround).
  - e. Notify the mentor teacher if a student shows up to be graded out but does not have a passing grade (24-hour workday turnaround).
  - f. Reset tests and/or quizzes that students need to have more attempts on to pass (24-hour workday turnaround).
  - g. Help students with questions related to the Math/English they are learning currently either via email, phone or class connect sessions.
  - h. Teachers are to monitor their courses and contact students who are struggling, underperforming, or disengaged/failing on a weekly basis.
5. Additional Expectations for English teachers:
  - a. Grade all written work within 5 working days.
6. The maximum number of students assigned to any 1.0 FTE staff member shall not exceed 100 at any one time. Staff may request fewer students.
7. Course counts are evaluated monthly for the monthly count.
8. Payment will occur in the February warrant for all 1<sup>st</sup> semester students who have completed the course for subjects, except English and math. The payment for the second semester will occur in the July warrant. Math/English will receive payment for September – January, as usual, in the February warrant, and for February – June in the July warrant, whether or not the course has been completed.
9. For Summer School, payment will be made in August for each enrolled student, whether or not the course has been completed.
10. This agreement shall be in effect for the 2023-2024 school year, at which time we will revisit the agreement.

Executed in Vancouver, Washington this 18 day of October, 2023.

For EEA:



Kristle Peak, President  
Evergreen Education Association

For EPS:



Jenae Gomes, Chief Operations Officer  
Evergreen Public Schools