

Classified and Certificated Personnel Extracurricular & Intramural

Account Codes:

NOTE: 0XX0 = location number

Extracurricular: 0100-28-3110-0XX0-0000-0000-1	Extracurricular OT: 0100-28-3130-0XX0-0000-0000-1
Intramural (See Extra-Curricular Appendix A): 0100-28-3131-0XX0-0009-0000-1	Intramural OT: 0100-28-3130-0XX0-0009-0000-1
High School Weight Room/Game Supervision: 0100-28-3110-0XX0-0007-0000-1	High School Weight Room/Game Supervision OT: 0100-28-3130-0XX0-0007-0000-1
Reimbursable: 9700-13-3112-0XX0-0099-XXXX-1	Special Education: 0100-28-3131-0220-0000-XXXX-1
Event Compensation: 0100-28-3114-0XX0-XX**-0000-1	(**See salary schedule for appropriate code)

Special account codes may be necessary for people with overtime. Some middle school situations may use account code 0100-28-3131-0XX0-0009-0000-1.

Miscellaneous Information

Game & Weight Room Supervision Activities - High schools have \$8,000 per year that may be spent on supervision. This should be tracked by the school. (Use above account code on the Extracurricular Payroll Authorization for Classified and the Supplemental Contract for Certificated.)

Intramurals - Middle schools have \$8,635 per year (2024-2025) that may be spent on intramurals (10 hours of student contact time at \$785 each). This should be tracked by the school. (Use intramural account code on the Extracurricular Payroll Authorization for Classified and the Supplemental Contract for Certificated.)

Extended Hours and Supplemental Contract forms are not used for classified employees. If either of these forms are received or the correct form is incomplete, they will be sent back to the school to be corrected. This may cause a delay in payment for the activity.

The Athletic Director or Athletic Secretary needs to notify the appropriate Personnel department, via e-mail, when a coach resigns or no longer intends to "roll-over" into the same position for the next year. Be sure to include the last day worked.

High School Event Compensation & Codes

Please fill in all forms completely & specify each event

Minimum Wage = \$16.28

Number of Hours		Rate per Hour		Total Pay	
Football 0100-28-3114-0XX0(location)-0005-0000-1					
3.0	X	\$16.28	= \$	48.84	Varsity, JV & Frosh Ticket Sellers & Takers
3.0	X	\$16.28	= \$	48.84	Varsity, JV & Frosh Timer, Announcer, Spotter & Score Clock
3.0	X	\$16.28	= \$	48.84	Varsity, JV & Frosh Downs Marker & Chain Gang
Football 8 hr Classified (OT rate) 0100-28-3130-0XX0(location)-0005-0000-1					
2.0	X	\$24.42	=	\$48.84	Per Event
Volleyball 0100-28-3114-0XX0(location)-0005-0000-1					
2.25	X	\$21.7067	= \$	48.84	Varsity, JV & Frosh Ticket Sellers & Takers
2.25	X	\$21.7067	= \$	48.84	Varsity, JV & Frosh Timer, Announcer & Score Board
2.25	X	\$21.7067	= \$	48.84	Varsity, JV & Frosh Scorekeepers & Score Book (2 separate positions)
2.25	X	\$21.7067	= \$	48.84	Line Judges (per contest)
Volleyball 8 hr Classified (OT rate) 0100-28-3130-0XX0(location)-0005-0000-1					
1.50	X	\$32.56	= \$	48.84	Per Event
Basketball (Boys/Girls) 0100-28-3114-0XX0(location)-0005-0000-1					
2.25	X	\$21.7067	= \$	48.84	Varsity, JV & Frosh Ticket Sellers & Takers
2.25	X	\$21.7067	= \$	48.84	Varsity, JV & Frosh Timer, Announcer & Score Board
2.25	X	\$21.7067	= \$	48.84	Varsity, JV & Frosh Shot Clock
2.25	X	\$21.7067	= \$	48.84	Varsity, JV & Frosh Score Keepers
Basketball 8 hr Classified (OT rate) 0100-28-3130-0XX0(location)-0005-0000-1					
1.50	X	\$32.56	= \$	48.84	Per Event
Wrestling 0100-28-3114-0XX0(location)-0005-0000-1					
2.25	X	\$21.7067	= \$	48.84	Varsity & JV Ticket Sellers & Takers
2.25	X	\$21.7067	= \$	48.84	Varsity & JV Announcers & Timer/Clock
2.25	X	\$21.7067	= \$	48.84	Varsity & JV Score Keepers
Wrestling 8 hr Classified (OT rate) 0100-28-3130-0XX0(location)-0005-0000-1					
1.50	x	\$32.56	= \$	48.84	Per Event
Gymnastics 0100-28-3114-0XX0(location)-0005-0000-1					
2.25	X	\$21.7067	= \$	48.84	Varsity & JV Announcers & Score Book
Gymnastics 8 hr Classified (OT rate) 0100-28-3130-0XX0(location)-0005-0000-1					
1.50	x	\$32.56	= \$	48.84	Per Event
Track 0100-28-3114-0XX0(location)-0005-0000-1					
2.25	X	\$21.7067	= \$	48.84	Varsity Timers, Scorers, Judges (20)
2.25	X	\$21.7067	= \$	48.84	Varsity Starter, Clerk of the Course (cannot do both) & Announcers
Track 8 hr Classified (OT rate) 0100-28-3130-0XX0(location)-0005-0000-1					
1.50	x	\$32.56	= \$	48.84	Per Event
Soccer 0100-28-3114-0XX0(location)-0005-0000-1					
3.0	X	\$16.28	= \$	48.84	Varsity & JV Ticket Sellers & Takers
3.0	X	\$16.28	= \$	48.84	Varsity & JV Announcers & Score Board
Soccer 8 hr Classified (OT rate) 0100-28-3130-0XX0(location)-0005-0000-1					
2.0	X	\$24.42	= \$	48.84	Per Event

High School Event Compensation & Codes

Please fill in all forms completely & specify each event

Minumum Wage = \$16.28

Swim Program	0100-28-3114-0XX0(location)-0005-0000-1
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2.01	X	\$16.28	=	\$	32.72	Starters
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2.01	X	\$16.28	=	\$	32.72	Timers
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Swim Program	8 hr Classified (OT rate)	0100-28-3130-0XX0(location)-0005-0000-1
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1.34	x	\$24.42	=	\$	32.72	All positions
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Dances	0100-28-3114-0XX0(location)-0006-0000-1
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3.0	X	\$16.28	=	\$	48.84	Ticket Sellers
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Dances	8 hr Classified (OT rate)	0100-28-3130-0XX0(location)-0006-0000-1
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2.0	x	\$24.42	=	\$	48.84	Per Event
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Drama	0100-28-3114-0XX0(location)-0006-0000-1
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3.0	X	\$16.28	=	\$	48.84	Ticket Sellers
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Drama	8 hr Classified (OT rate)	0100-28-3130-0XX0(location)-0006-0000-1
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2.0	X	\$24.42	=	\$	48.84	Per Event
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Knowledge Bowl	0100-28-3114-0XX0(location)-0006-0000-1
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2.01	X	\$16.28	=	\$	32.72	Timers
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Knowledge Bowl	8 hr Classified (OT rate)	0100-28-3130-0XX0(location)-0006-0000-1
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1.34	x	\$24.42	=	\$	32.72	Timers
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Security at Activities/Sporting Events	0100-35-3114-0XX0(location)-0006-0000-1
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Please pay \$16.28 per hour for those other than your regular security personnel. Pay school security personnel on their regular timesheet using this account code but using their regular rate of pay.

Security at High School Graduation	0100-35-3114-0870-0004-0000-1 (Requires Shane Gardner signature)
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Please pay \$16.28 per hour for those other than your regular security personnel. Pay school security personnel on their regular timesheet using this account code but using their regular rate of pay.

Security at McKenzie Stadium (Football only)	0100-35-3114-0870-1100-0000-1 (Requires Shane Gardner signature)
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Please pay \$16.28 per hour for those other than your regular security personnel. Pay school security personnel on their regular timesheet using this account code but using their regular rate of pay.

CC: Certificated Personnel, Classified Personnel, Cale Piland, Shane Gardner, High School Building Athletic Coordinators, Middle School Assoc. Principals (Athletics), High School and Middle School Secretaries, Jennifer Jacobson (Accounting), Theresa Violett (Secondary Education), Payroll, Sub Office

Middle School Event Compensation & Codes

Please fill in all forms completely & specify each event

Minumum Wage = \$16.28

MIDDLE SCHOOL

Number of Hours	Rate per Hour	Total Pay	
Football 0100-28-3114-0XX0(location)-0005-0000-1			
2.52	X \$16.28 = \$	41.03	Timer & Downs Marker (7th & 8th grades are separate events)
Football 8 hr Classified (OT rate) 0100-28-3130-0XX0(location)-0005-0000-1			
1.68	x \$24.42 = \$	41.03	Timer & Downs Marker (7th & 8th grades are separate events)
Volleyball 0100-28-3114-0XX0(location)-0005-0000-1			
2.01	x \$16.28 = \$	32.72	Score Clock & Score Book (7th & 8th grades are separate events)
2.01	x \$16.28 = \$	32.72	Line Judges (7th & 8th grades are separate events)
Volleyball 8 hr Classified (OT rate) 0100-28-3130-0XX0(location)-0005-0000-1			
1.34	x \$24.42 =	\$32.72	all positions
Basketball 0100-28-3114-0XX0(location)-0005-0000-1			
2.01	x \$16.28 = \$	32.72	Score Clock & Score Book (7th & 8th grades are separate events)
Basketball 8 hr Classified (OT rate) 0100-28-3130-0XX0(location)-0005-0000-1			
1.34	x \$24.42 = \$	32.72	Score Clock & Score Book (7th & 8th grades are separate events)
Wrestling 0100-28-3114-0XX0(location)-0005-0000-1			
2.5	x \$16.28 = \$	41.03	Score Clock & Score Book (varsity only)
3.0	x \$16.28 = \$	48.84	Ticket Sellers & Takers (tournaments only)
Wrestling 8 hr Classified (OT rate) 0100-28-3130-0XX0(location)-0005-0000-1			
1.68	x \$24.42 = \$	41.03	Score Clock & Score Book (varsity only)
2.0	x \$24.42 = \$	48.84	Ticket Sellers & Takers (tournaments only)
Cross Country (Girls) 0100-28-3114-0XX0(location)-0005-0000-1			
2.01	x \$16.28 = \$	32.72	Timers & Course Monitors (varsity only) (all district meets)
Cross Country (Girls) 8 hr Classified (OT rate) 0100-28-3130-0XX0(location)-0005-0000-1			
1.34	x \$24.42 = \$	32.72	Timers & Course Monitors (varsity only) (all district meets)
Track 0100-28-3114-0XX0(location)-0005-0000-1			
3.0	x \$16.28 = \$	48.84	Timers, Recorders, Scorers, Announcers, Field Events (18 adults)
3.0	x \$16.28 = \$	48.84	Starter, Clerk of the Course (cannot do both) (2 adults)
Track 8 hr Classified (OT rate) 0100-28-3130-0XX0(location)-0005-0000-1			
2.0	x \$24.42 = \$	48.84	All positions
Dances 0100-28-3114-0XX0(location)-0006-0000-1			
2.01	x \$16.28 = \$	32.72	6 adults per dance, limited to 4 dances
Dances 8 hr Classified (OT rate) 0100-28-3130-0XX0(location)-0006-0000-1			
1.34	x \$24.42 = \$	32.72	6 adults per dance, limited to 4 dances
Knowledge Bowl 0100-28-3114-0XX0(location)-0006-0000-1			
2.01	x \$16.28 = \$	32.72	Timers & Readers
Knowledge Bowl 8 hr Classified (OT rate) 0100-28-3130-0XX0(location)-0006-0000-1			
1.34	x \$24.42 = \$	32.72	Timers & Readers
Security at Activities/Sporting Events 0100-35-3114-0XX0(location)-0006-0000-1			

Please pay \$16.28 per hour for those other than your regular security personnel. Pay school security personnel on their regular timesheet using this account code but using their regular rate of pay.

Elementary School Event Compensation & Codes

Please fill in all forms completely & specify each event

Mininum Wage = \$16.28

ELEMENTARY SCHOOL

Security at District Wide Elementary Track Meet	0100-35-3114-0870-0006-0000-1
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Please pay \$16.28 per hour for those other than your regular security personnel. Pay school security personnel on their regular timesheet using this account code but using their regular rate of pay.

CC: Certificated Personnel, Classified Personnel, Cale Piland, Shane Gardner, High School Building Athletic Coordinators, Middle School Assoc. Principals (Athletics), High School and Middle School Secretaries, Jennifer Jacobson (Accounting), Theresa Violet (Secondary Education), Payroll, Sub Office